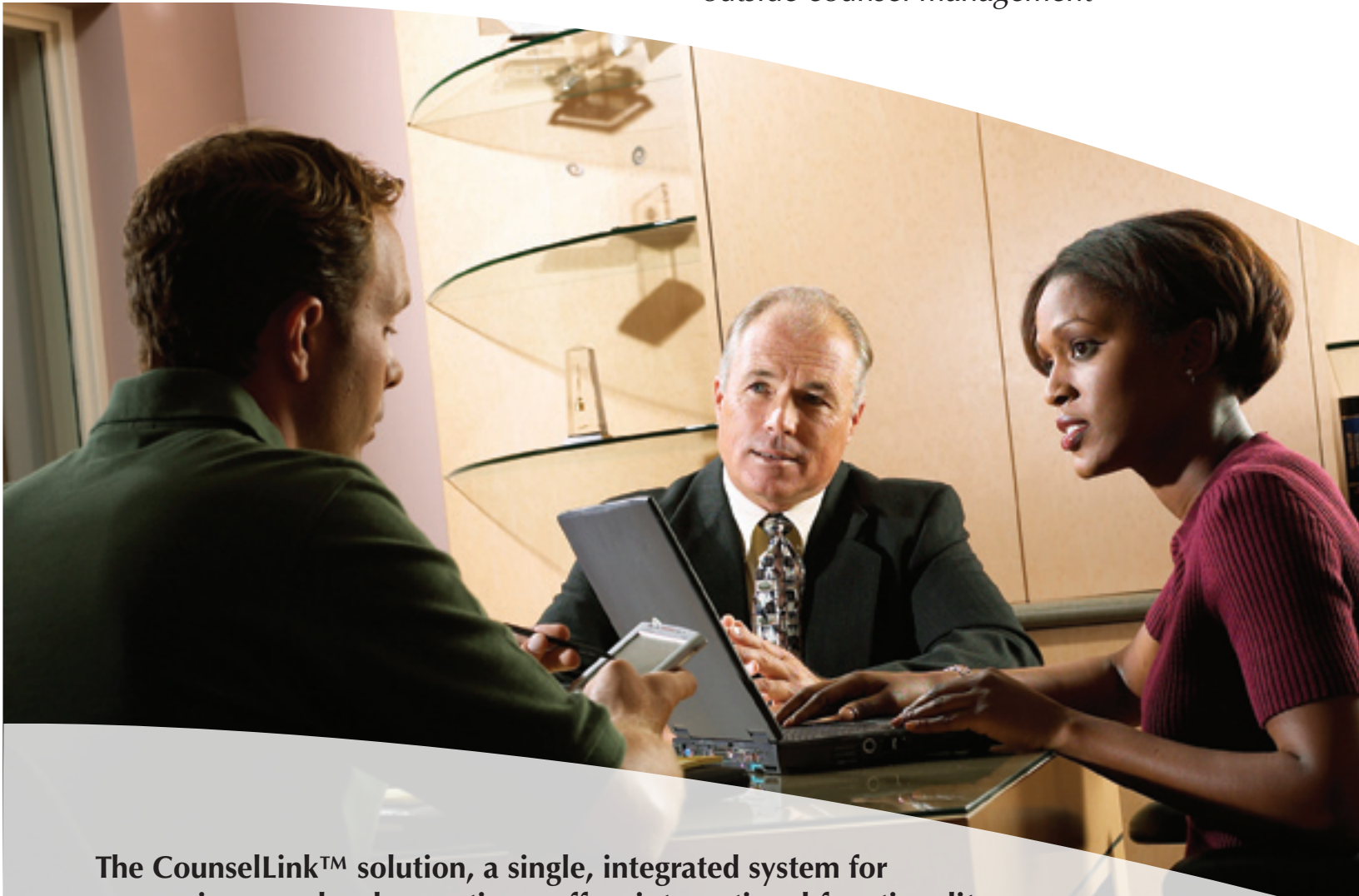


LexisNexis® CounselLink™

- *global collaboration*
- *electronic billing*
- *spend and matter management*
- *outside counsel management*



The CounselLink™ solution, a single, integrated system for overseeing your legal operations, offers international functionality:

- Expanded support for LEDES 98BI and XML 2.1
- Multi-currency matters, timekeeper rates and invoices
- Value-Added Tax (VAT) and streamlined invoice handling

As your legal world grows larger, the global management solutions you need are within close reach with the CounselLink solution.

Rely on CounselLink to help you successfully oversee your matters, manage costs and improve outside counsel collaboration. The CounselLink solution optimizes operations through a single, collaborative, online solution deployed across in-house staff and outside counsel and vendors worldwide. Its full-featured functionality provides collaborative billing, budgeting, invoice review, calendaring, document management, vendor management and reporting that together consolidate your portfolio data and tasks into one highly configurable and flexible tool.

Use the CounselLink solution to gain greater visibility into the uncertainty, risk and costs associated with your legal operations and use that information to enhance your department's performance by being able to:

- Improve decision making with easy-to-use reporting
- Identify greater savings through superior invoice-review technology
- Reduce risk and improve compliance
- Address your unique business needs with a configurable solution
- Leverage best-practice guidance and support

Three features provide ease-of-use management for business partners worldwide

LEDES 98BI and XML 2.1 support

Added fields offer a richer data structure to accommodate complex transactions and provide more accurate calculations, including:

- Taxing jurisdictions split into both country and locality
- The ability to identify whether or not an invoice is a Tax Invoice, whether or not the invoice is a Credit Note
- XML 2.1 support allows law firms to electronically send required VAT information

Convenient options for multicurrency

- A single, corporate currency (USD) for unified reporting
- Configurable user-preferred currency that allows users to see all CounselLink data in a single uniform currency
- Matters, invoices, fee offers and allocation contacts can be created in one of over 100 currencies
- All monetary information stored in native currency
- Number and currency formatting configurable down to the user level
- Toggling between native currency and user-preferred currency

Timesaving, easy invoice handling and VAT

- Support for multiple tax types such as VAT, Harmonized Sales Tax (HST), and Goods and Services Tax (GST), including tax on tax scenarios
- Multiple invoice types: Pro-forma, VAT and Credit Notes
- Credit Note and pro-forma workflows let you determine how to handle VAT invoices, e.g., prevent adjustments, special routing, vendor notification that credit notes are required
- Store and export the originally submitted PDF, scanned and/or e-mailed invoice

CounselLink: your simplified, efficient e-billing and matter management solution
In addition to international functionality, the CounselLink solution provides you with:

E-billing

- Manage legal expenses
- Process invoices (LEDES, paper or e-mail format) to capture 100 percent of your spend and report on invoice charge-level details
- Automatically route invoices through the approval process with configurable workflows
- Use SmartReview® technology to review invoice charge details and automatically categorize, compare and adjust charges against billing guidelines
- Allocate costs to appropriate departments, cost center and general ledger accounts
- Support hourly and alternative fee arrangements

Matter Management

- Track all matter information in one solution
- Assign and manage multiple firms or internal counsel per matter
- Apply templates for different matter types
- Develop a schedule of events or tasks for each matter with automated reminders
- Create and assign budgets for each matter
- Attach relevant documents and notes

Reporting & Analysis

- Analyze data for better decision making
- Leverage our standard set of pre-built reports
- View a snapshot of your business through our management dashboards
- Access powerful business intelligence tools integrated into the system
- Modify existing reports with drag-and-drop technology
- Create new reports with advanced reporting functionality
- Easily export or save reports for further analysis or distribution

Outside Counsel Management

- Manage and collaborate with your law firms
- Assign and manage multiple firms on a matter
- Find new law firms and/or lawyers by accessing the CounselLink Attorney Registry and integrated Martindale-Hubbell® profiles
- Create scorecards to evaluate outside counsel
- Track diversity data
- Share information through a secure, Web-based solution

Advanced Security Measures

- Application access control designed to your specifications
- Secure, industry-standard operating systems and the highest encryption technology commercially available
- Regular database backups
- A highly secure colocation facility for our production systems equipped with the latest in physical and electronic security—uninterruptible power, totally redundant, carrier-neutral fiber networks, and more

Standardize your legal operations with customizable solutions from CounselLink.

The screenshot shows the CounselLink web application interface. At the top, there is a navigation bar with 'Quicklinks' and 'Home' buttons, and a menu with 'Matters', 'Invoices', 'Payments', 'Law Firms', 'Calendar', 'Documents', 'Profiles', and 'InfoCenter'. Below the navigation bar, there are sections for 'Matters', 'Invoices', and 'Fee Offers', each with a list of items and a 'Review Required' link. A 'Messages' section is also visible. The footer contains the LexisNexis logo and various links.

- A** Implement actions on matters from one page
- B** Control costs, get automated spending alerts, receive and process invoices
- C** Maintain records for a limitless number of outside counsel firms
- D** Create, manage, and communicate events and tasks
- E** Share documents through a secure, Web-based solution.
- F** Evaluate outside counsel on a range of characteristics
- G** Collaborate with colleagues on matter, document, calendar and invoice information

Learn more about how the CounselLink service can be configured to best meet the needs of your law department.

Call 866-239-2636

E-mail counselink@lexisnexis.com

Visit www.lexisnexis.com/counselink

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